

MAPLE TERRACE

HOMEOWNERS ASSOCIATION, INC.

1032 1st Street East □ Suite B □ Humble, TX 77338 □ Phone (281) 319-4263 □ Fax (281) 319-4264

Meeting Minutes January 20, 2020

DIRECTORS PRESENT: Marinda Ford, Yolanda Donald

OTHERS ATTENDING: Jaime Burns (Custom Management Services)

- I. **Call to Order:** Marinda Ford called the meeting to order at 4:30 P.M.
- II. **Public Comment:** None
- III. **Approval of the Minutes:** Marinda Ford moved to approve the November 18, 2019 meeting minutes as presented. Yolanda Donald seconded. Motion passed.
- IV. **Reports:**
 - **Financial Report:** Jaime Burns distributed the Financial Report late fees will start February 1st, 2020.
 - **Landscaping:** Board discussed 2 new bids for landscaping company.
 - **Capital Improvements:** Board discussed fence replacement.
 - **Trash Service-** Jaime Burns discussed the trash is going up by \$3,000.00 a year.
- V. **Old Business:**
 - The Board discussed the bids for the Perimeter fence.
 - The Board discussed the bids for the walking trail.
- VI. **New Business:**
 - The Board discussed Custom management services order a sign for the meetings.
 - The Board discussed the election of Officers
- VII. **Motions:**
 - Election of Officers:
 - Yolanda Donald nominated Marinda Ford for President. Marinda Ford accepted.
 - Marinda Ford nominated Yolanda Donald for Vice President. Yolanda Donald accepted.
 - Yolanda Donald nominated Marinda Ford for Treasurer. Marinda Ford accepted.
 - Marinda Ford nominated Yolanda Donald for Secretary. Yolanda Donald accepted.
 - Marinda Ford moved to approve the meeting sign not to exceed more than \$200. Yolanda Donald seconded. Motion passed.

Adjournment of Meeting: Marinda Ford adjourned the meeting at 5:17 P.M. Yolanda Donald seconded the motion. Motion passed unanimously.